



# NOWRA HILL PUBLIC SCHOOL – P & C COMMITTEE MEETING MINUTES

Tuesday 13<sup>th</sup> August 2019

**Meeting opened:** 6:10pm

**1. Attendance:** Jo West (Principal), Tracy Reece (President), Maxine Starkey (Secretary), Georgie Paulin, Katrina Gee, Sally Reminis, Sharon Starkey, Kerry McCallum

**2. Apologies:** Kylie De Brett, Kim Domazar (assistant principal)

**3. Review & Acceptance of previous minutes:** Moved by: Maxine Starkey Seconded by: Katrina Gee

**4. Outstanding Matters:**

- Authorised Signatories – Carried forward
- Red hair accessories – carried forward
- Kindy orientation opening uniform shop – carried forward

**5. Correspondence:**

LW Reid Catalogues, Bank statements, Midford Catalogue, Fundraising catalogues, Deposit books, P & C Term 3 book, Sydney Markets flyer, NSW Government healthy canteen into, Harlequin group flyer.

**6. Reports**

- Principal – see attached
- Treasurer – see attached
- Canteen – Fridge – carried over
- Uniform – no report

**7. Fundraising**

- Entertainment Books – Maxine. Books went out last week and we have sold 6 memberships so far
- Pie Drive – Katrina. A profit of \$750 was made from the pie drive. Huge thank you to Kerry McCallum for giving up her lunch break at work and coming to help Katrina sort the orders.
- Father's Day stall – Tuesday 27<sup>th</sup> August, gifts will be \$5 & \$7.

**8. General Business**

- Healthy canteen menu needs to be signed off by December 2019
- Week 7 is fruit & veg week – Tracy is going to look into getting donations from local businesses. **Action: Tracy**
- Maxine motioned that the P & C pay up to \$100 to supply some items if no donations are made. Kerry seconded. All in favour.
- Jo has a wishlist for the P & C to spend some money
  - o 6 x New trestle tables – Tracey motioned; Katrina seconded all in favour **Action: Maxine**
  - o Concrete edge marking – Jo to get a quote
  - o Reading & Maths resources – Jo to do an audit and advise on what the school requires to top up supplies
- School TV – carried forward
- Say it in pictures design competition – Jo has advised that the teachers are aware of the competition however it is up to the individual teachers if it is something that they will do with their classes. Students can enter outside of school.

**9. Next Meeting** – Tuesday 10<sup>th</sup> September at 6:00pm

**10. Meeting Closed** – 7:32pm