



## NOWRA HILL PUBLIC SCHOOL - P&C COMMITTEE

### Minutes of Meeting Tuesday 9<sup>th</sup> April 2019

**Meeting Opened:** 6:02pm

1. **Attendance** – Kylie De Brett (Treasurer), Jo West (Principal), Jackie Nolan (canteen Coordinator), Libby Woods (uniform coordinator), Georgie Paulin, Maxine Starkey (Secretary), Katrina Gee, Sally Reminis, Courtney Usher (vice-president), Kim Domaza
2. **Apologies** – Tracey Reece, Sharon Starkey
3. **Review and Acceptance of Previous minutes** – Moved by: Kylie De Brett Seconded: Georgie Paulin
4. **Outstanding Matters** –
  - a. Concrete Revamp – Courtney to contact Edu Marking company to organise quote and also to speak to South Coast Decorative Concrete supplies about still donating their paint to re-do handball courts and basketball court lines.
  - b. Variety Bash – the first meeting went well, the main thing we will need on the day is volunteers to be here early in the morning. We also need to organise a rotary toaster to make it easier to do all the toast. We are now receiving \$13 per person to allow to hire some port-a-loos. Courtney needs a cheque for \$4550 to cover purchases. The Shoalhaven Bashers will be attending with bain maries, tongs etc. Variety Bash donated some aluminium benches to be put together and placed around the school. Courtney suggested we put a plaque on each one, **Maxine to organise.**
  - c. Teacher payments – in 2018 we did \$300 per class, \$100 for Library, \$100 for RFF, \$100 for LSO, \$100 for DSTA. The committee agreed to match the funds spent last year total \$2600. **Moved by: Jackie Nolan, Seconded by: Maxine Starkey.** All in favour
  - d. Uniform Coordinator – Katrina Gee has volunteered to take over the uniform coordinator role from Libby. **Moved By: Maxine Starkey, Seconded by: Jackie Nolan.**
  - e. Canteen Fridge Asset – Courtney advised that the P & C did purchase the fridge so it is a P & C asset
5. **Correspondence** –
  - a. **Incoming Correspondence** – Email from P & C Federation about fundraiser Bean Cycled, Invoice from Morton & Cord Financial Report, Statement from V & C Foods, Catalogue from JW Reid, Catalogue from Cadbury Fundraising, Invitation to the Entertainment Book Launch, Fundraising Directory pack, Catalogue from Australian Fundraising
  - b. **Outgoing Correspondence** – NIL
6. **Reports** –



a. **Principal** – see attached

b. **Treasurer** – see attached

- c. **Canteen** - Doing really well, just need to sort out the new fridge. Courtney motioned for approval to spend up to \$1500 on new fridge, seconded by Maxine Starkey, all in favour. We are getting a new hot water service installed. Health inspector came in, Jo received a report but needs to speak to them about clarification.
- d. **Uniforms** – Libby Woods officially resigned and Katrina Gee has taken over. Huge thank you to Libby for all her hard work. \$1480 in uniforms sold since March P & C meeting.

7. **Fundraising** –

- a. Easter Raffle – Katrina – sold \$720 worth of tickets so far. Have 18 prize packs but have received some more donations so will make some more packs up.
- b. Entertainment Book – Maxine to call them to organise for 50 books to be delivered and 120 flyers to send home to families.
- c. Picture fundraising to be carried forward to next meeting.
- d. Mother's Day Stall – Steph Radburn has ordered all the items for the stall; the stall is booked in for the 7<sup>th</sup> May.
- e. Bean Cycled – grow oyster mushrooms kits. \$7.50 from every kit sold goes to your fundraiser, kit is \$25 per kit.
- f. Cadbury Fundraising – to be run in term 3.
- g. 5c or 10c fundraiser – Sally Reminis suggested we look at running a 5c or 10c fundraiser. The committee is interested and will look into it later in the year.

8. **General Business** –

- a. Congratulations to Jo West on being appointed permanent principal of Nowra Hill Public School. We are all looking forward to working with you.
- b. Promote in the newsletter what the P & C fundraising money is going towards, printers and ink in classroom, new fridge in the canteen, towards the concrete revamp.
- c. Jo asked about the left over 150<sup>th</sup> celebration items including white shirts, colour run chalk bags and mugs. Courtney advised this has already been donated to the school to do with what they like.

9. **Proposed Next Meeting** – Tuesday 14<sup>th</sup> May 2019 6pm in the Library

10. **Close of meeting** – There being no further business the meeting was closed at 7:37pm