

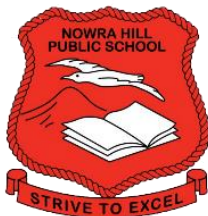
# NOWRA HILL PUBLIC SCHOOL - P&C COMMITTEE

ABN: 81 814 206 648

382 BTU Road, Nowra Hill NSW 2540

President: Tracy Reece Vice Presidents: Jessica Moreau and Damon Lovell

Secretary: Maxine Starkey Ph 0402 567 700 Treasurer: vacant



## Meeting Minutes 11<sup>th</sup> February 2020

### Meeting Opened: 6.30pm

1. **Attendance** – Maxine Starkey, Tracey Reece, Jessica Moreau, Phoebe Pepper, Jo West (Principal), Kim Domazar (Teacher), Sally Reminis (Teacher), Georgie Paulin, Damon Lovell, Sharon Starkey, Kylie De Brett.
2. **Apologies** – Katrina Gee, Nicole Lovell, Leigh Paulin, Sheree Bezzina-Schell.
3. **Review and Acceptance of Previous minutes** – Amended, Woolies voucher was \$70 not \$140. Maxine paid remainder out of pocket and happy to do that. Accepted Maxine, seconded Sharon.
4. **Outstanding Matters**

- Red hair accessories. Hard to find and source. Could ring other schools and research. Discussion about Winter uniform. **Action. Tracey and Phoebe to investigate suppliers.**

- Canteen Fridge. Tracey purchased commercial fridge for about \$1319.90 from Coffee Fix. They waved delivery fee. Hopefully delivered sometime this week. Next week up and running.

- Edu Concreting \$2600 update. Jo has ordered it and paid \$2500 for activity walk on paths, start near toilets up path to Kindy and up to rooms at top. Waiting to install. P&C will donate the cost. Kylie signed cheque and handed to Jo.

- Literacy and Numeracy resources \$5000 update. Not purchased yet. Kylie wrote cheque. Stocktake completed in library. **Action: Jo needs work out best options.**

- Allergies. Jo believes promoting/encouraging students not to bring nut products. On parent information night, staff will talk about guidelines. School educating and promoting safe practices. Information of students with allergies in casual folder. Sharon asked about supervision. **Action: Jo will check DoE policy about permission note requirements.**

5. **Correspondence** - Morton and Cord – Financial report invoice, Commonwealth Bank Statement Nov, Dec, Jan. Moon and Back Mother's Day catalogue, Smart Gift Ideas Mother's Day catalogue Cadbury Easter fundraising, Australian Fundraising catalogue. LW Reid Catalogue 19, Healthy Kids Association – NSW School Canteen Buyers guide 2020.

6. **Reports**

- Principal – see attached.

- Treasurer – see attached.

- Canteen - New fridge as mentioned before. Sheree re-arranged the canteen. Tracey bought new items she will need reimbursing, e.g. broom, knives, buckets. Tracey will give receipts to Kylie. Sheree purchased class boxes for canteen as the old ones were broken.

- Uniform - Discussion followed on from hair accessories to source grey pants. These items are hard to source. Request about changing white shirts. Tracey and Phoebe are going to investigate other options in consultation with Jo. Ongoing.

7. **Fundraising**

- Christmas raffle 2019 raised \$879.00.
- Easter raffle. Katrina happy to organize.

8. **General Business**

- Uniforms (see previous)
- Mother's Day Stall. Maxine going to check with Steph Radburn if she wants to manage again.
- Jo West passed on email she received about a childcare platform promotion asking to be given to P and C.
- Jo West brought up request from Max Vucic who is organizing year 6 shirts. In the past, P & C have paid for the printing and students pay for cost of the shirt. If parents want more than one shirt, they pay the full cost of an additional shirt. Printing is \$11 per shirt. Request for \$143. Raised by Maxine and seconded by Tracey.
- Anette Bellamy retiring on Friday 6 March. P&C would like to recognize her commitment and service to the school. Discussion about purchase of flowers and massage voucher. Moved Maxine, seconded Georgie and Tracey. **Action: Tracey and Maxine happy to be present on day to present.**

If there are any errors or omissions or you have any suggestions for the next meeting, please contact the P&C Secretary: Maxine Starkey

9. **Next Meeting –** Tuesday 10<sup>th</sup> March 2020 6pm

10. **Close -** 7.14pm