



NOWRA HILL PUBLIC SCHOOL P&C

MINUTES OF MEETING

Wednesday 14th June 2017

The Meeting was Opened at 1840hrs and Chaired by Courtney Usher (President).

| Attendance | Attendance | Apologies |
|---------------------------|---------------------|------------------------|
| Courtney Usher (Pres) | Libby Woods | Phaedra Walsh |
| Gordon Parish (Principal) | Jen Caruana | Sheree Bezzina |
| Karen Higham (Uniforms) | Kylie DeBrett | Hayley Smits (Canteen) |
| Jo Ann Tiyce (Canteen) | Katrina Muller | Donna Wyatt |
| Melissa Salway (Treas) | Nicole Lovell (Sec) | Lyndal Thomas (VP) |

Previous Minutes:

Previous Minutes for May were accepted as a true and accurate record of proceedings:
Accepted by Kylie DeBrett and seconded by Courtney Usher.

Outstanding Business:

- **Southern Stars:**

Gordon asked the P and C committee if we could make a decision on if and how much funding the P and C would assist for Southern Stars. Gordon states that to make it affordable for parents the team for southern stars would need \$4700 also stating that if it wasn't assisted to be funded this year then it wouldn't run in future years. There was much discussion around the southern stars and how many children could be involved, which culminated in a vote being held.

A Motion was moved to fund the \$2000 from the existing P and C budget, as had happened last year for the Southern stars transport costs, with a further \$2000 to come from the Fun Run to be held later in the year. Majority vote of P and C committee and members in attendance was in favour of this motion.

P & C will donate \$4000 in total for the Southern Stars for 2017. With \$2000 coming from the existing P and C budget and the remaining \$2000 coming from the upcoming Fun Run.

- **Motion also moved to create an EXTRA CURRICULAR ACTIVITIES BUDGET which would be used to assist creative and sporting endeavours of Nowra Hill Public School children. Fundraising from the Colour Fun Run to be earmarked for this budget.**

- **Motion: Courtney Usher Seconded: Nicole Lovell.**

- **School Hall Extension :** Gordon to follow up – still in early stages. CLOSED.

- **Mothers Day Stall :** Per Melissa (Treas) – No loss recorded. Steph reports stock left over.

- **Fathers Day Stall :** Steph Radburn happy to run again. Various fathers day catalogues passed on to Steph from Nicky. This year there will be \$5, \$7 and \$10 gifts available for purchase and each child can buy more than one gift if they wish.

- **Husky Tri -** \$950 received with thanks.

- **P & C Facebook Page** Up and running.

Correspondence – Nicky

- Various catalogues of fundraisers tabled.

- P&C report for the School Newsletter – Nicky to write and correspond with Kerri O'Sullivan in the office.

- Gonski Funding Call for Extraordinary meeting from P&C Federation. As per the emailed correspondence to the P&C committee and members – Nicky and Courtney to organise a P&C meeting for the school community in regards to Gonski funding changes.

- School Tree Day – Schools Tree Day 2017 is held on Friday July 28th, although events can be held at any time during the year. Bunnings and Toyota are the national tree day supporters. Nicky to contact Bunnings and Toyota to see if we can have some native plants (bottle brush ect) donated for our school to plant. If successful, Nicky will liase with Gordon, and Geoff White and Belinda Stewart (who have been doing weekly agriculture with the kids) to organise a planting day.
- New affiliate email for all P &C related correspondence.
nowrahillpublicschool@pandcaffiliate.org.au

Principal's Report – Gordon

- **PAT** – Performance Test for years 2 -6 will now be computer based.
- Reports coming out week 9, with Gordon Parish and Rebecca White to hold an information evening on Tuesday 20th June for an A-E scale report explanation. Parents are encouraged to attend and to book into parent/teacher interviews.
- Online Canteen and Uniform ordering and payments platform OUR ONLINE CANTEEN discussed. There is no upfront charge for the system but it does cost 2.75% of weekly takings. Which could be cost prohibitive based on taking % from uniform balance weekly and could result in a very small price increase. Karen (uniform co ordinator) and Jo Ann (canteen co ordinator) both on board for bringing the system in.
- **Motion: To move towards online payments and ordering for canteen and uniforms through Our Online Canteen.**
Motion: Courtney Usher Seconded: Melissa Salway. Motion Carried.

Treasurer's Report – Melissa

- Opening Bank Balance as of 30th April 2017: \$16,416.11
- Closing Balance as of 31st May 2017: \$21,410.00
- Melissa to action a budget of expected expenses based on the 2016 costs of funding commitments of the P&C so we can be prepared and aware of expenditures coming up. For example, busses that the P&C usually help to pay for ect. *To be carried over until next meeting.*

Canteen Report – JoAnn

- Small schools athletics carnival – NHPS have been given the opportunity of running the canteen on the day. All present agree to take this opportunity.
- Jo Ann asks all parents to please if they can help us support this by donating baked goods to sell, or by donating any amount of their time to help facilitate the running of the canteen for the carnival. All profits from the Athletic carnival canteen will go towards our goal for resurfacing the school oval.

Uniform Report – Karen

- Red Jackets have arrived. Grey tight samples have been ordered. Some long sleeve polos ordered.
- Order placed \$953
- Old stock red polo shirts, Karen to distribute where needed.
- Karen to promulgate a uniform tip of the week in the newsletter encouraging correct uniform attire.

150th Anniversary Committee Report:

- Phaedra Apologies.
- Next meeting Tuesday 20th June 1830hrs, contact Phaedra if wanting to attend.
- Garry Downy coming on Saturday with metal detector to help locate time capsule.
- Phaedra is requesting any previous minutes from P & C Meetings – Nicky will forward on what she has, however records likely only need to be kept for 5-7 years there may not be too many around prior to that.

Fundraising/Events:

New Fundraising Goal for 2017: To level and resurface the back oval.

- Trivia Night: Date August 19th @ Bomaderry Bowling Club. Tickets available at the office now. Courtney still seeking donations for prizes ect on the night.

Courtney has asked for \$100 to spend for postage to get donated items sent to her.

Motion to provide Courtney with \$100 to cover some postage costs for trivia items

Nicky Lovell Seconded Melissa Salway – Motion Carried.

- **Libby reports the chocolate drive to assist the 4,5,6 camp was a great success.**
- **Fathers Day Stall – (Steph Radburn)**
- **Colour Fun Run – date to be decided (JoAnn)**

General Business:

- Quick Click – My Online Canteen already discussed in Principals report.
- Performance Night – JoAnn. Jo had to leave the meeting early however has left us with a prospectus for a Nowra Hill Performance Night. To be carried over and discussed at July meeting.
- Libby noted that the minutes from P&C meetings are not appearing on the school website (they cannot be attached to facebook). Nicky to discuss with Kerri and have all minutes from the year made available on the school web page.
- Elite Energy have given Karen a list of upcoming events and what we can as a school volunteer for to raise some extra money. Courtney to liase with elite energy. The next available event is at Albatross 8th/9th July.

Meeting concluded at 2030hrs.

Due to school holidays, next meeting Scheduled for Wednesday 19th July 1830hrs in the library.

If there are any errors or omissions or you have any suggestions for the next meeting, please contact the P&C Secretary: Nicky Lovell 0409191023 nowrahillpublicschool@pandcaffiliate.org.au